

**Southampton Summer Day Camp**  
Rick Blum, Owner/Director  
Jacque Blum Owner/Director

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**STAFF REFERENCE FORM**

\_\_\_\_\_ is applying for a position on our summer staff. We would appreciate your cooperation in honestly sharing with us what knowledge you have concerning this individual in regard to the following areas.

**Please mark with the appropriate number.** 1=Above Average 2=Average 3=Below Average

- \_\_\_\_\_ Ability to work well with a team
- \_\_\_\_\_ Ability to maintain self-control under varying degrees of stress
- \_\_\_\_\_ Sense of responsibility to a task
- \_\_\_\_\_ Sense of responsibility to the people he/she serves
- \_\_\_\_\_ Sense of responsibility to his/her associates and supervisor
- \_\_\_\_\_ Ability to accept suggestions and constructive criticism
- \_\_\_\_\_ Effectiveness of the individual's communication skills
- \_\_\_\_\_ Effectiveness of the individual's leadership skills
- \_\_\_\_\_ Ability to relate to and work with children
- \_\_\_\_\_ Level of Maturity
- \_\_\_\_\_ Level of Dependability
- \_\_\_\_\_ Level of Initiative
- \_\_\_\_\_ Level of Patience

How long and under what circumstances have you known this individual? \_\_\_\_\_

What do you know about this person's ability to work with children? \_\_\_\_\_

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Please tell us about this applicant's greatest strength and one weakness. \_\_\_\_\_

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Is there anything else you would like us to know about this applicant? \_\_\_\_\_

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Name of Reference \_\_\_\_\_ Date \_\_\_\_\_

Signature of Reference \_\_\_\_\_

Name of Company/Position \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone # \_\_\_\_\_

Email \_\_\_\_\_

**Best time to reach you** \_\_\_\_\_ **Phone or email** (Circle One)